

CHECKLIST

Cleaning

KITCHEN & DINING AREA

- Clean countertops
- Wipe down cabinets and drawers
- Clean sink and faucet
- Stove: clean top, front, and inside
- Oven: clean inside and outside
- Microwave: clean inside and outside
- Refrigerator: clean outside and inside
- Dishwasher: clean outside and inside
- Sweep and mop floor

LIVING ROOM

- Dust surfaces (tables, shelves, etc.)
- Vacuum or sweep floors
- Clean windowsills
- Dust blinds or curtains
- Dust light fixtures
- Clean baseboards
- Vacuum upholstery (sofas, chairs)
- Clean ceiling fans
- Fluff and arrange cushions

MASTER BATHROOM

- Clean toilets (including bowl, seat and base)
- Scrub shower/tub (including tiles, grout, and showerhead)
- Clean sink and faucet
- Wipe down mirrors
- Clean light fixtures
- Clean counters, cabinets
- Sweep and mop floor
- Check exhaust fan
- Clean walls and baseboards
- Empty trash can
- Change towels

MASTER BEDROOM

- Dust surfaces
- Vacuum or sweep floors
- Dust blinds or curtains
- Clean baseboards
- Make bed

LAUNDRY 1/2

- Clean washer and dryer
- Vacuum or sweep floors
- Organize and straighten items